

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 August 2011 to 31 July 2012**

- 1) During the period from **1 August 2011 to 31 July 2012**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

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| Cllr James Jamieson | Leader of the Council and Chairman of the Executive |
| Cllr Maurice Jones | Deputy Leader and Executive Member for Corporate Resources |
| Cllr Mark Versallion | Executive Member for Children’s Services |
| Cllr Mrs Carole Hegley | Executive Member for Social Care, Health and Housing |
| Cllr Ken Matthews | Executive Member for Sustainable Communities – Strategic Planning and Economic Development |
| Cllr Brian Spurr | Executive Member for Sustainable Communities - Services |
| Cllr Mrs Tricia Turner MBE | Executive Member for Economic Partnerships |
| Cllr Richard Stay | Executive Member for External Affairs |

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

| Meeting Date | Publication of Agenda |
|------------------|-----------------------|
| 15 March 2011 | 03 March 2011 |
| 05 April 2011 | 24 March 2011 |
| 31 May 2011 | 19 May 2011 |
| 12 July 2011 | 30 June 2011 |
| 23 August 2011 | 11 August 2011 |
| 4 October 2011 | 22 September 2011 |
| 15 November 2011 | 3 November 2011 |
| 6 December 2011 | 24 November 2011 |
| 10 January 2012 | 22 December 2011 |
| 14 February 2012 | 2 February 2012 |
| 27 March 2012 | 15 March 2012 |
| 15 May 2012 | 3 May 2012 |

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 August 2011 to 31 July 2012

Key Decisions

Date of Publication: 15 July 2011

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|--|---|-------------------------|--|---|---|
| 1. | The Future of Special Schooling in the South of Central Bedfordshire - | Following publication of Statutory Notices, that Hillcrest, Weatherfield and Glenwood Special Schools merge to become a single Area Special School and that the sites are developed in the future, according to need. | 23 August 2011 | The required consultees will be consulted with through the publication of Statutory Notices between 10 June and 22 July 2011. | Report | Cllr Mark A G Versallion Comments by 22/07/11 to Contact Officer: Pete Dudley, Assistant Director Learning and Strategic Commissioning Email: pete.dudley@centralbedfordshire.gov.uk Tel: 0300 300 4203 |
| 2. | Post 16 Transport Policy - | To approve the draft policy to be implemented from September 2012. | 23 August 2011 | Consultation to run between 9 May 2011 and 24 June 2011. Workshops to be held with schools, colleges, neighbouring authorities and Youth Parliament. | Report Consultation forms and feedback Draft policy Equality Impact Assessment | Cllr Mark A G Versallion Comments by 22/07/11 to Contact Officer: Pete Dudley, Assistant Director Learning and Strategic Commissioning Email: pete.dudley@centralbedfordshire.gov.uk Tel: 0300 300 4203 |

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| 3. | Central Bedfordshire College Incuba European Regional Development Fund - | <p>To approve:</p> <ul style="list-style-type: none"> a) the proposed Central Bedfordshire College Incuba European Regional Development Fund bid, which would see the creation of a £5 million innovation Centre in Dunstable; b) a proposed commercial agreement for the use of the Brewers Hill Road site on a long term equity share basis; and c) that negotiations will be undertaken with National Grid on the potential to secure land on the gas holder site to support parking needs for Watling House and future development of Central Bedfordshire Council assets. | 23 August 2011 | A background report has been produced highlighting the need for such a facility (SQW report). As part of this a range of partners have been consulted, (October 2010 to January 2011) including Central Bedfordshire College, Cranfield, University of Bedfordshire, Luton Borough Council. | <p>SQW Report</p> <p>Draft ERDF Application</p> | <p>Cllr Maurice R Jones</p> <p>Comments by 22/07/11 to Contact Officer:</p> <p>Peter Burt, MRICS, Head of Property Assets</p> <p>Email: peter.burt@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 5281</p> |

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|---------|--|---|-------------------------|--|--|---|
| 4. | Community Engagement Strategy - | To endorse the refresh of the Community Engagement Strategy. | 23 August 2011 | | Report | Cllr James Gerard Jamieson Comments by 22/07/11 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance Email: ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529 |
| 5. | Commissioning the Providers of Care at Four Extra Care Scheme Courts in Central Bedfordshire - | To approve the Social Care, Health and Housing Directorate recommendation for recommissioning the providers of care at four Extra Care Scheme Courts in Central Bedfordshire. | 23 August 2011 | Residents, relatives and Housing Providers have all been involved, and relatives of the residents will be included in the assessment of tenders. | Tender Document Report | Cllr Mrs Carole Hegley Comments by 22/07/11 to Contact Officer: Elizabeth Saunders, Assistant Director Commissioning Email: elizabeth.saunders@centralbedfordshire.gov.uk Tel: 0300 300 6494 |
| 6. | Members ICT Equipment - | To consider the options for Members ICT equipment. | 23 August 2011 | | Existing Member ICT Equipment Policy Executive report on Member ICT Equipment | Cllr Maurice R Jones Comments by 22/07/11 to Contact Officer: Clive Jones, Assistant Director Customer and Systems Email: clive.jones@centralbedfordshire.gov.uk Tel: 0300 300 4168 |

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| 7. | Award of Contract: 24/7 Community Alarm and Emergency out of hours telephone call handling service - | To award the contract. | 23 August 2011 | | Tender report | Cllr Mrs Carole Hegley Comments by 22/07/11 to Contact Officer: Basil Quinn, Housing Asset Manager Performance Email: basil.quinn@centralbedordshire.gov.uk Tel: 0300 300 5118 |
| 8. | Annual Report of Bedford and Central Bedfordshire Adult Safeguarding Board - | To receive the Annual Report of Bedford and Central Bedfordshire Adult Safeguarding Board. | 23 August 2011 | Partners on the Safeguarding Board on the 14 June 2011. | Annual Report | Cllr Mrs Carole Hegley Comments by 01/08/11 to Contact Officer: Ed Thompson, Assistant Director, Adult Social Care Email: ed.thompson@centralbedfordshire.gov.uk Tel: 0300 300 5146 |
| 9. | Central Bedfordshire Shadow Health and Wellbeing Board - | To establish a Central Bedfordshire Shadow Health and Wellbeing Board. | 4 October 2011 | Design and implementation plans for the Shadow Board has been through engagement and information sharing with key partners. A stakeholder engagement event is planned for Autumn 2011. | Report Terms of Reference | Cllr James Gerard Jamieson Comments by 03/09/11 to Contact Officer: Patricia Coker, Head of Partnerships - Social Care, Health & Housing Email: patricia.coker@centralbedfordshire.gov.uk Tel: 0300 300 5521 |

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| 10. | Options for determining Fostering Allowances - | To consider the options for determining Fostering Allowances. | 4 October 2011 | Consultation will take place with existing Foster Carers. Being a web-based consultation it will also be open to the public and prospective fosters. The Consultation will run throughout July. | None. | Cllr Mark A G Versallion Comments by 03/09/11 to Contact Officer: Catherine Parry, Assistant Director, Children's Services Operations Email: catherine.parry@centralbedfordshire.gov.uk Tel: 0300 300 6441 |
| 11. | Leaving Care Allowance Option Paper - | To consider the Leaving Care Allowance Option Paper. | 4 October 2011 | Consultation in July and August 2011 with Children in Care Council and with Looked After Children pending parental permission issues being resolved. | Report | Cllr Mark A G Versallion Comments by 03/09/11 to Contact Officer: Catherine Parry, Assistant Director, Children's Services Operations Email: catherine.parry@centralbedfordshire.gov.uk Tel: 0300 300 6441 |
| 12. | Proposal to establish a shared legal service for Bedfordshire and Milton Keynes Councils - | To consider the proposal to establish a shared legal services for Bedfordshire and Milton Keynes Councils. | 4 October 2011 | | Report | Cllr Maurice R Jones Comments by 03/09/11 to Contact Officer: John Atkinson, Head of Legal and Democratic Services Email: john.atkinson@centralbedfordshire.gov.uk Tel: 0300 300 6255 |

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| 13. | Economic Development Plan including the Approach to All Age Skills - | To recommend to full Council to approve the Central Bedfordshire Economic Development Plan. | 15 November 2011 | 13 week consultation from 8 June 2011, to include focus groups, workshops, key stakeholder meetings and web based consultation. | Draft final Economic Development Plan | Cllr Ken C Matthews Comments by 14/10/11 to Contact Officer: James Cushing, Head of Economic Policy Email james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984 |
| 14. | Review of Central Bedfordshire Council Library Service - | Approval is sought to: A: agree the Central Bedfordshire vision for the Libraries Service; and B: agree a sustainable model of future Library Service provision. | 6 December 2011 | Throughout May/June a series of focus groups and workshops with service users and partners and stakeholders. From July – September/October a formal consultation for a minimum of 13 weeks on the vision and potential service delivery models. | Emerging vision, core service offer and aspiration Libraries Service Review Report Outcomes from consultation process Equality Impact Assessment | Cllr Brian J Spurr Comments by 05/11/11 to Contact Officer: Kate McFarlane, Head of Community Regeneration & Adult Skills Email: kate.mcfarlane@centralbedfordshire.gov.uk Tel: 0300 300 5858 |
| 15. | Gypsy & Traveller Development Plan Document - | To recommend to Council the adoption of the Gypsy & Traveller Development Plan Document. | 10 January 2012 | Statutory Local Development Framework consultation process and Examination by Planning Inspector. | Gypsy & Traveller Development Plan Document (Local Development Framework North) | Cllr Ken C Matthews Comments by 09/12/11 to Contact Officer: Richard Fox, Head of Development Plan Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105 |

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| 16. | Award of the Housing Responsive Maintenance and Void Repairs Contract - | To award the housing responsive maintenance and void repairs contract. | 10 January 2012 | | Report | Cllr Mrs Carole Hegley Comments by 09/12/11 to Contact Officer: Basil Quinn, Housing Asset Manager Performance Email: basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118 |
| 17. | Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013 - | To adopt the Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013. | 27 March 2012 | Strategic Assessment & Partnership Plan will be considered at the Community Safety Partnership Executive meeting in November/December, Overview and Scrutiny Committee and the Local Strategic Partnership. | Strategic Assessment Priorities & Community Safety Partnership Plan 2012-2013 | Cllr Brian J Spurr Comments by 26/02/12 to Contact Officer: Jeanette Keyte, Community Safety Manager Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5232 |
| 18. | Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013 - | To approve the Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013. | 27 March 2012 | | Central Bedfordshire Enforcement Policy; FSA Framework Agreement on Local Authority Food Law Enforcement; Food Law Code of Practice (England); HSE Section 18 Standard on Enforcement | Cllr Brian J Spurr Comments by 26/02/12 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394 |

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| 19. | Leighton Buzzard Town Centre Planning and Development Briefs - | To endorse the planning document for two sites as Interim Technical Guidance for Development Management Purposes. | 27 March 2012 | Statutory consultation procedure to be carried out in Autumn 2011. | Leighton Buzzard Town Centre sites Planning and Development Briefs | Cllr Maurice R Jones Comments by 26/02/12 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration Email: liz.wade@centralbedfordshire.gov.uk Tel: 0300 300 6288 |

NON KEY DECISIONS

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| 20. | Quarter 1 Performance Report - | To receive quarter 1 performance report. | 4 October 2011 | | Report | Cllr Maurice R Jones Comments by 03/09/11 to Contact Officer: Elaine Malarky, Head of Policy Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 |
| 21. | Quarter 2 Performance Report - | To receive quarter 2 performance report. | 10 January 2012 | | Report | Cllr Maurice R Jones Comments by 09/12/11 to Contact Officer: Elaine Malarky, Head of Policy Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 |

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| 22. | Quarter 3 Performance Report - | To receive quarter 3 performance report. | 27 March 2012 | | Report | Cllr Maurice R Jones Comments by 26/02/12 to Contact Officer: Elaine Malarky, Head of Policy Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517 |

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

For the Municipal Year 2011/12 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2012 when the plan will be published on the fourteenth day:

| Date of Publication | Period of Plan |
|----------------------------|------------------------------------|
| 15.04.11 | 1 May 2011 – 30 April 2012 |
| 13.05.11 | 1 June 2011 – 31 May 2012 |
| 15.06.11 | 1 July 2011 – 30 June 2012 |
| 15.07.11 | 1 August 2011 – 31 July 2012 |
| 15.08.11 | 1 September 2011 – 31 August 2012 |
| 15.09.11 | 1 October 2011 – 30 September 2012 |
| 14.10.11 | 1 November 2011 – 31 October 2012 |
| 15.11.11 | 1 December 2011 – 30 November 2012 |
| 15.12.11 | 1 January 2012 – 31 December 2012 |
| 13.01.12 | 1 February 2012 – 31 January 2013 |
| 14.02.12 | 1 March 2012 – 28 February 2013 |
| 15.03.12 | 1 April 2012 – 31 March 2013 |